

# WHA Board - May 17, 2023 meeting minutes

Present: Michele Maley, Matt Maley, Melanie Gumz, Chuck Cheek, Richard Keeling, John Igrisian, Holly Waters, Ripley Briseno

Absent: Jon Schrag

The meeting was called to order 7.01 PM. Ripley Briseno, new Board member, was introduced.

## President's Report

The following Board members were selected for Board officer positions for the upcoming 12 month period:

President: Michele Maley  
Vice President: Chuck Cheek  
Treasurer: Matt Maley  
Secretary: Melanie Gumz

Michele has been notified by Canton Township that Willow Homes road repair project is scheduled to begin after September 1. Residents whose parking may be impacted by repair work will be notified.

Tony Hawkins, the CPA who handles the HOA tax return has filed an extension to file the HOA tax return.

Rainfall Landscaping will be adding mulch to the entrances in the next several weeks. A quote for this work was previously approved by the Board.

Michele has investigated cost of putting concrete pad (for picnic table) at Cotton Hollow Park. Rainfall Landscaping declined to quote the work, due to volume and nature of the desired work. The quote also included adding pea gravel under the baby swings and leveling out the gravel under the play structure.

Summary of costs

5 yds pea grave under baby swings	\$900
Level gravel under play structure	\$150
Concrete pad for picnic table	\$3500

The board wondered if the quote for the concrete pad was competitive.

Melanie agreed to put together a request for quote that could be submitted to multiple landscape companies, and see if better rates were available.

Canton Township has sent a letter to all HOAs within Canton Township, regarding permit procedures. The letter will be posted to the HOA website, and Willow Creek homeowners are encouraged to review this letter prior to applying for a building permit. To summarize, homeowners should ensure that any building project complies with HOA requirements, prior to applying for a building permit from the Township. Township issuance of a permit should not be construed as an agreement from the Township that a project complies with HOA requirements. Homeowners may be required to remove structures or improvements that do not comply with HOA requirements.

The Willow Homes directory was reviewed, and revisions identified. The revised directory will be mailed to residents in June.

### Vice President's Report

Review of Cotton Wood Hollow Park

- the bench is still solid and serviceable
- the basketball net needs to be replaced.; Rick and/or Chuck will handle replacement, and will replace with a metal net (ilo fiber) if possible.
- There is a spike that retains one of the landscaping timbers, around the big swings, that is becoming loose. It needs to be hammered into position.

### Secretary's Report

Meeting minutes (including annual meeting) up to date and posted on WHA HOA website.

### Treasurer's Report

- the number of homes with 4 or more years' worth of dues arrearage has decreased, from seven to six
- there is one payment made electronically, which Matt is trying to match with an address
- Matt is working to migrate as much of account management to Clover as possible, to decrease manual workload and accounting

### New business

Ripley has contacted several food trucks, to see if any have interest or availability to visit one of the parks in Willow Homes. Currently, food trucks are busy through Liberty Fest, but it is hoped that a food truck could be scheduled after Liberty Fest, as an opportunity for neighbors to gather.

The meeting was adjourned at 7.58PM

Respectfully submitted

Melanie Gumz, Secretary